



Shop Assistant with Post Office Duties

Come and be part of a small team serving your local community!

We are looking for a new member of staff to join our team on a job share basis.

We are looking for an enthusiastic individual, with excellent communication skills and a passion to deliver great customer service.

The role combines serving customers with a wide range of goods and services including at our Post Office Counter. Previous experience in a retail or a customer facing environment would be an advantage; what matters more is a commitment to great customer service and the local community.

The ideal person needs to be numerate, accurate and confident handling money. Good communication skills, teamwork and a willingness to get involved are just as important as previous experience. Full Shop training will be given, including Post Office systems.

Hours: 7.45 – 13.15 , working 2-3 days per week Monday to Friday, sharing the role with another employee (average 13.75 hours per week).

Salary: £13.32 per hour.

Starting as soon as possible

For a copy of the full Job Description, queries or an informal chat please ask for Gary, Manager at the Shop or email manager@dunsfoldvillageshop.co.uk

To apply please email a copy of your CV to manager@dunsfoldvillageshop.co.uk